**PUBLIC NOTICE**

Parish Councillors are hereby summoned to attend:

Bradley Parish Council Annual Meeting

Bradley Village Hall, Church Lane, Bradley ST18 9DY

On Tuesday 13th May 2025 at 7.00pm

**AGENDA**

|  |  |  |
| --- | --- | --- |
| **1** | **Election of new Chairman of Bradley Parish Council 2025-26**   1. Newly elected chairman to sign the declaration of office to Chairman. LGA 1972 s83(4)(a) | |
| **2** | **Election of Vice Chairman** | |
| **3** | **Declaration of Interests: Councillors should declare any personal or pecuniary interests related to agenda items.**   1. Dispensations granted (only relevant if any declarations have been given) | |
| **4** | **To receive Apologies** | |
| **5** | **Minutes of the last meeting – 11th March 2025** | |
| **6** | **To adjourn parish council meeting to allow for public participation**  Members of the public are invited to address the Council on any issue over which it has power for up to 5 minutes each, with the item lasting a maximum of 20 minutes. | |
| **7** | **To receive reports from Stafford Borough Councillor and Staffordshire County Councillor** | |
| **8** | **Resume parish council meeting.** Members of the public (MOP) are no longer able to contribute without the permission of the Chairman. | |
| **9** | **To consider a nomination for the position of trustee on The Bradley Trust.**   1. Jackie Williams | |
| **10** | **To review the following policies**   1. Standing Orders – LGA 1972, s135 2. Financial Regulations – LGA 1972, s151 3. Asset Register – Accounts and Audit Regulations 2015 4. Risk Assessment for the Parish council and its functions. (Internal Control) – Accounts and Audit Regulations 2015 5. Scheme of delegation – LGA 1972, s101 | 1. Grievance Policy 2. Disciplinary Policy 3. Procedures and practices in respect of its obligations under freedom of information 4. Procedures and practices in respect of its obligations under Data protection 5. Social media Policy |
| **11** | **Finance – RFO**   1. Payment approval 2. Budget summary 3. Bank reconciliation 4. Circulation and approval of end of year bank reconciliation 2024/25 | 1. Circulation and receipt of Internal Audit 2024/25 2. Approval of Annual Governance Statement 2024/25 3. Approve Accounting Statements 2024/25 4. Approve Certificate of Exemption 2024/25 |
| **12** | **Consideration of new planning applications**   1. 25/401369/FUL - substitution of approval 23/38259/FUL for replacement dwelling including replacement double garage and details previously reserved by condition (self-build). | |
| **13** | **Matters arising from previous minutes**   1. Affordable Rural Housing needs survey, update 2. Wells Lane Hedge, update 3. Protruding Wall, Mitton Lane, update 4. Rights of Way (ROW) Stiles and maintenance, update. | |
| **14** | **To consider grant application received from The Beautiful Bradley Group.** | |
| **15** | **To receive reports on any new footpath, village maintenance or highways issues.** | |
| **16** | **To consider proposals put forward from the Beautiful Bradley Group off their Community Plan** | |
| **17** | **Councillor Information**  Cllrs are invited to give reports on parish issues which do not require a resolution. | |
| **18** | **Items for next agenda** | |
| **19** | **To agree date of next meeting**   * 8th July 2025 @ Bradley Village Hall from 7pm | |
| **a)** | **Future meeting dates:**   * 9th September 2025 * 11th November 2025 * January 2026 * February 2026 * March 2026 * April 2026 * May 2026 | |
| **20** | **Meeting Closed** | |

Issued on 06.05.25 by Nikola Evans – Clerk & RFO